

## INVITATION FOR QUOTATION

TEQIP-II/2017/GJ1G04/Shopping/229/2322

07-Mar-2017

To,

**Sub: Invitation for Quotations for supply of Goods**

Dear Sir,

1. You are invited to submit your most competitive quotation for the following goods with item wise detailed specifications given at Annexure I,

Sr. No	Brief Description	Quantity	Delivery Period(In days)	Place of Delivery	Installation Requirement (if any)
1	High Speed Scanner1	1	5	Admin Building, Govt Engg College, Opp Hanuman temple, Nr Krishnanagar, Kankot Road, Rajkot	Installation on site.
2	High Speed Scanner2	2	5	Admin Building, Govt Engg College, Opp Hanuman temple, Nr Krishnanagar, Kankot Road, Rajkot	Installation on site.

2. Government of India has received a credit from the International Development Association (IDA) towards the cost of the **Technical Education Quality Improvement Programme[TEQIP]-Phase II** Project and intends to apply part of the proceeds of this credit to eligible payments under the contract for which this invitation for quotations is issued.
3. Quotation,
  - 3.1 The contract shall be for the full quantity as described above.

- 3.2 Corrections, if any, shall be made by crossing out, initialing, dating and re writing.
- 3.3 All duties and other levies payable by the supplier under the contract shall be included in the unit price.
- 3.4 Applicable taxes shall be quoted separately for all items.
- 3.5 The prices quoted by the bidder shall be fixed for the duration of the contract and shall not be subject to adjustment on any account.
- 3.6 The Prices should be quoted in Indian Rupees only.
4. Each bidder shall submit only one quotation.
5. Quotation shall remain valid for a period not less than **15** days after the last date of quotation submission.
6. Evaluation of Quotations,  
The Purchaser will evaluate and compare the quotations determined to be substantially responsive i.e. which
- 6.1 are properly signed ; and
- 6.2 confirm to the terms and conditions, and specifications.
7. The Quotations would be evaluated for all items together.
8. Award of contract:  
The Purchaser will award the contract to the bidder whose quotation has been determined to be substantially responsive and who has offered the lowest evaluated quotation price.
- 8.1 Notwithstanding the above, the Purchaser reserves the right to accept or reject any quotations and to cancel the bidding process and reject all quotations at any time prior to the award of contract.
- 8.2 The bidder whose bid is accepted will be notified of the award of contract by the Purchaser prior to expiration of the quotation validity period. The terms of the accepted offer shall be incorporated in the purchase order.
9. Payment shall be made in Indian Rupees as follows:  
**Delivery and Installation - 0% of total cost**  
**Satisfactory Acceptance - 100% of total cost**
10. All supplied items are under warranty of **12** months from the date of successful acceptance of items.

11. You are requested to provide your offer latest by **15:00** hours on **21-Mar-2017**.
12. Detailed specifications of the items are at Annexure I.
13. Training Clause (if any) **Training at Institute.**
14. Testing/Installation Clause (if any) **Installation and test on site.**
15. Information brochures/ Product catalogue, if any must be accompanied with the quotation clearly indicating the model quoted for.
16. As per the instructions by N.P.I.U., TEQIP II project is going to complete by 31st March 2017. So, vendor must have to complete delivery of Equipments/items, Inspection and Installation and also submit all required documents before 27th March 2017. 1. In case of failure in any condition mentioned in this Invitation letter, Purchase order may stand automatically cancelled. No extension shall be provided. 2. Supplier has to deposit 2.5% of total amount as Performance security deposit at the date of installation. 3. Deposit will be released after expiry of warranty period. (Applicable if total contract (order) value is equal to or more than 1 lakh.) 4. Supplier has to submit original manufacturer's warranty certificate. 5. any kind of dispute, jurisdiction center is Rajkot (Gujarat). 6. Penalty Clause: - •Penalty will apply from the next day of completion of delivery cum installation period. •Penalty charge 0.01% per day of contract value. 7. •Purchaser reserves right to cancel the order/contract in case of any kind of delay in delivery/inspection/installation and/or any technical or quality violation as mentioned in inquiry specification.
17. Sealed quotation to be submitted/ delivered at the address mentioned below,  
Government Engineering College,  
Near Hanuman Temple, Mavadi-Kankot Road,  
Rajkot-360 005, GUJARAT
17. We look forward to receiving your quotation and thank you for your interest in this project.

  
(Authorized Signatory)  
PRINCIPAL  
Name & Designation  
GOVT. ENGINEERING COLLEGE,  
RAJKOT.

**Annexure I**

Sr. No	Item Name	Specifications
1	High Speed Scanner1	<p>maximum Scanning speed-60 pages per minute (simplex)/120 images per minute(duplex) at 200 dpi in b&amp;w as well as color; scanning Document size a)-plain paper-A4 &amp; legal; b) business card-"width :50.8 mm to 55 mm length: 85 mm to 91 mm"; c) card- 54mm X 86 mm ( ISO standard);; ADF capacity-60 sheets; Scanning resolution- 150X150 dpi to 600X600 dpi Scanning modes -"256 level grayscale, advanced text enhancement, 24 bit colour"; Scanning side -duplex and simplex; Scanning sensor -contact image sensor; Power consumption- 30 W or less; Interface -high speed USB 2.0; warranty-1 year, onsite; Note:- Other special requirements: 1. As per the instructions by N.P.I.U., TEQIP II project is going to complete by 31st March 2017. . So, vendor must have to complete delivery of Equipments/items, Inspection and Installation and also submit all required documents before 27th March 2017. In case of failure in any condition mentioned in this Invitation letter, Purchase order may stand automatically cancelled. No extension shall be provided. 2. Supplier has to deposit 2.5% of total amount as Performance security deposit at the date of installation. Deposit will be released after expiry of warranty period. (Applicable if total contract (order) value is equal to or more than 1 lakh.) 3•Supplier has to submit original manufacturer's warranty certificate. 4•Any kind of dispute, jurisdiction center is Rajkot (Gujarat). Penalty Clause:- •Penalty will apply from the next day of completion of delivery cum installation period. •Penalty charge 0.01% per day of contract value. •Purchaser reserves right to cancel the order/contract in case of any kind of delay in delivery/inspection/installation and/or any technical or quality violation as mentioned in inquiry specification.</p>
2	High Speed Scanner2	<p>20 page per minute maximum Scanning speed-20 pages per minute /36 images per minute scanning Document size-a-feeder-A4 &amp; legal,b-flatbed-A4 &amp; legal, ADF capacity -50 sheets, Scanning resolution-100X100 dpi to 600X600 dpi, Scanning modes-"256 level grayscale, advanced text enhancement, 24 bit colour"; Scanning side-duplex and simplex; Scanning sensor -contact image sensor; Power consumption-20 W or less; Interface-high speed USB 2.0; warranty-1 year, onsite; Note:- Other special requirements: 1. As per the instructions by N.P.I.U., TEQIP II project is going to complete by 31st March</p>

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**FORMAT FOR QUOTATION SUBMISSION**

(In letterhead of the supplier with seal)

Date: \_\_\_\_\_

To: \_\_\_\_\_

\_\_\_\_\_

Sl. No.	Description of goods (with full Specifications)	Qty.	Unit	Quoted Unit rate in Rs. (Including Ex Factory price, excise duty, packing and forwarding, transportation, insurance, other local costs incidental to delivery and warranty/ guaranty commitments)	Total Price (A)	Sales tax and other taxes payable	
						In %	In figures (B)
<b>Total Cost</b>							

Gross Total Cost (A+B): Rs. \_\_\_\_\_

We agree to supply the above goods in accordance with the technical specifications for a total contract price of Rs. \_\_\_\_\_ (Amount in figures) (Rupees \_\_\_\_\_ amount in words) within the period specified in the invitation for Quotations.

We confirm that the normal commercial warranty/ guarantee of ----- months shall apply to the offered items and we also confirm to agree with terms and conditions as mentioned in the Invitation Letter.

We hereby certify that we have taken steps to ensure that no person acting for us or on our behalf will engage in bribery.

Signature of Supplier

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Contact No: \_\_\_\_\_