



Minutes of 7th Board of Governance Meeting

Date: 22/7/2015

Venue: Conference Room, Admin-block

Time: 3.00 to 5.00 a.m.

1. Prof. M.V. Garach delivered welcome speech and gave briefly explained TEQIP activities of the institute.
2. Dr. C. H. Vithalani presented the Action Taken Report of based on minutes of 6th BoG meeting. The pending matters were discussed one by one.
3. The new invited members - Prof. P.I. Bhatt (Nodal officer IOC) and Dr. Sanghmitra Bhatt (Research co-ordinator) were introduced.
4. The modified PIP Guidelines Manual was presented.
5. The BoG was informed about the permission given by NPIU to change the heads for purchase. There is no separate cap for the sub-categories of goods (Equipments, Books, LRs, Software, Furniture and minor items) and the funds can be utilised to suit the institutional requirements.
6. The progress of procurement was presented by Prof. G.B. Pithva. The BoG gave approval to the minor modifications in the Procurement Plan.
7. The BoG approved the purchase of Cupboards, UPS and the instruments for Instrumentation Laboratories.
8. The permission was given for the expenditure of consumable items from IOC component of TEQIP. The list of required consumable items is to be prepared and put forth for the approval of principal.
9. The issue of house-keeping contract was discussed. Prof. Gambhir informed the BoG about the on-going negotiation with DRDA for the contract. According to the circular from GAD, the contract can be given to the Sakhimandal through DRDA.
10. The BoG was informed about the short term training programs and expert talks held at the institute. The information about the programs which are to be organised in near future was also presented.
11. The BoG gave permission for the LAN and Wi-Fi connection in the auditorium. The projector is to be mounted and this work is to be done under minor civil work.

12. The civil department was given permission to club the remaining packages and float the tenders together.
13. Prof. B.L. Swamy suggested arranging a national or international conference or seminar at the institute.
14. The BoG strongly opposed the practice of sending teaching staff for various election duties.
15. The BoG insisted on not applying for NBA without proper preparation. Instead, the institute may start periodical internal audit.
16. The chairman asked to prepare result analysis and present in next BoG meeting.
17. The chairman also asked to organised some soft skill training for the faculties for improvement in presentation.

Member Secretary
Principal
Government Engineering College,
Rajkot-360 005

Chairman,
Board of Governors,
Government Engineering College,
Rajkot-360 005

Members present:

Sr. No.	Name	Designation	Position in BoG
1	Shri P.G. Jadeja	CEO, Jyoti CNC Automation, Rajkot	Chairman
2	Prof. M.V. Garach	Principal, GEC Rajkot	Member secretary
3	Prof. B.L. Swami	Professor, MNIT Jaipur	AICTE Nominee
4	Prof. G.B. Pithva	Associate Prof. & Head of Mechanical Engineering	Member
5	Dr. C.H. Vithalani	Associate Professor, E.C. Engineering, TEQIP Coordinator	Member
6	Prof. B.B. Kuchhadia	Associate Professor, Mechanical Engineering, Nodal officer Finanace	Invitee
7	Prof. P.I. Bhatt	Associate Professor, Applied Mechanics, Nodal officer IOC	Invitee
8	Prof. R.A. Mehta	Associate Professor, Mechanical Engineering, Store officer	
9	Prof. N.J. Dalal	Associate Professor, Civil Engineering, Nodal officer IMCE	Invitee
10	Prof. K.S. Patel	Associate Professor, Computer Engineering, Nodal officer MIS	Invitee
11	Prof. H.I. Joshi	Associate Professor, Mechanical Engineering, Nodal officer, Training	Invitee
12	Prof. S.M. Gambhir	Assistant Prof. Computer Engineering, Officer incharge (Housekeeping)	Invitee
13	Prof. Sanghmitra Bhatt	Assistant Professor, Humanities and Science, Nodal officer Research	Invitee
14	Prof. S.R. Upadhyay	Assistant Professor, English	Invitee
15	Mr. Kishan Ramani	Project Fellow, TEQIP	Invitee

Following members could not attend the BoG meeting.

- [1] Prof. Sachin Parikh, Principal, V.V.P. Engineering College, Rajkot and
Dean of GTU (West zone)
- [2] Prof. C.D. Sankhawara, Academician
- [3] Nominee from Gujarat Technological University, Ahmedabad
- [4] Shri Sachde Deepak V (Member, Industry representative)
- [5] CTE representative